

**SOCIAL WORKERS SECTION
EXAMINING BOARD OF MARRIAGE AND FAMILY THERAPISTS,
PROFESSIONAL COUNSELORS AND SOCIAL WORKERS
MINUTES
OCTOBER 23, 2003**

PRESENT: Crystal Berg, Jennifer Borup, George Kamps, and Douglas Knight

EXCUSED: None

STAFF PRESENT: Kimberly Nania, Director of Health Services; John Schweitzer, Legal Counsel; Gina York, Minute Taker; Division of Enforcement and other Staff

GUESTS: Joanne Barndt, UW-Milw/WCSWE; Marc Herstand, NASW-WI; Leona Lewis, Upper Iowa University; Linda Haines, Upper Iowa University; Alan Hub, Wyola MSW of Carthage College; Cornelia Gordon-Hempe, ASWB Ace Committee; William Heiss, UW-Madison; Stephanie Tarnutzer, WISACWIS

CALL TO ORDER

George Kamps called the meeting to order at 9:17 a.m. A quorum of four members was present.

AGENDA

Addendum to the Agenda:

- Remove from Agenda – Hearing: Application Review – Jennifer Wajek Haen

MOTION: Jennifer Borup moved, seconded by Crystal Berg, to approve the agenda as amended. Motion carried unanimously.

MINUTES OF SEPTEMBER 25, 2003

Amendments to the Minutes:

- Page 3, Motion under Rules and Statutes, Section asked to have the topic the rule is about added to the motion. After LRB 2457/2, Add Educational Qualifications for Clinical Social Workers.
- Page 3, Under Correspondence from Hawaii Reciprocity Agreement, Board add on to the end of last sentence “to decline to sign a reciprocity agreement”.
- Page 4, Under UW-GB & UW-OSH, change in motion, third line, after “to” delete “be”, change “503” to “703”; delete “two of” and take the “s” off courses; delete 735.

- Page 4, Under Training Certificate Courses WWTC – move first sentence under Distance Education, under WWTC heading.

MOTION: Douglas Knight moved, seconded by Jennifer Borup, to approve the minutes as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT

Kimberly Nania, Director for Bureau of Health Services, reported to the Section that the Department is still looking at ways to cut costs. The Department will cut back on the number of meetings for 2004 and better ways to conduct meetings in the future. For example, agenda items will not go onto the agenda unless it is “ripe” and the Section/Board can make a decision or take action at that meeting.

PRESENTATION OF PROPOSED STIPULATIONS SIGNED AFTER MAILING OF THE AGENDA

There were no stipulations to be presented before the Section.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

John Schweitzer, Legal Counsel reviewed the report with the Section.

REPORT ON AODA TASKFORCE GEORGE KAMPS

George Kamps provided a report to the Section regarding the AODA Taskforce. The October 17, 2003 meeting was cancelled. It appears that we are at a deadlock and the meeting has been delayed for everyone to look at solutions. If a compromise cannot be reached, a mediator or facilitator may be required. Mr. Kamps shared that if the Section does not come up with a definition for “specialty”, Secretary Strong Hill will ask the attorney general for an interpretation of the language. After much discussion, the Section requested that a letter be sent to Secretary Strong Hill and ask her to meeting with them. They wish to discuss this topic to ensure specific issues are clear and the Secretary is aware of the Sections viewpoint and suggestions for resolution. Mr. Kamps will send a letter on behalf of the Section to the Secretary regarding the AODA Taskforce issues as discussed. Mr. Kamps will keep the Section informed of any progress made by the taskforce. The Section requested that Kimberly Nania, Bureau Director, and John Schweitzer, Legal Counsel, to relay to the Secretary that the Section wishes to meet with her in person.

ONLINE CE PROGRAM ON GENDER SENSITIVITY AND BOUNDARIES

Informational only. The Section discussed and no action was required.

DRAFT LANGUAGE FOR FOREIGN DEGREE

The Section reviewed and discussed with John Schweitzer, Legal Counsel, a change to the Administrative Rule making it possible that persons with a foreign degree can add it to the application for a Social Work credential. All three Sections had agreed to change the language with a few small alterations/changes to the Social Work language. The individual would have to pass the ASWB exam and meet all statutory requirements for the ASWB exam. Mr. Schweitzer will make the revisions indicated at today's meeting.

ENGLISH AS A SECOND LANGUAGE ARRANGEMENT FOR THE ASWB EXAM

Barbara Showers discussed with the Section the arrangement for ASWB exams regarding candidates with English as a second language. Ms. Showers shared that ASWB can provide a sealed dictionary in their language to candidates at the exam along with an extension in time of a couple hours.

MOTION: Douglas Knight moved, seconded by Jennifer Borup, to continue the practice by ASWB to provide a sealed dictionary in their language and extend the time of the exam out by two hours. Motion carried unanimously.

TEXT OF DRAFT RULE ON RECORDS (CF HFS 61.07)

The Section discussed the rule that defines the requirement for record keeping for licensed social workers and how it deals with non-clinical social workers. Mark Herstand will work with George Kamps and put this in his newsletter again and to send it out to sister organizations for feedback to the Social Work Section. John Schweitzer, Legal Counsel, will provide Mr. Kamps with a copy of the text of the draft rule on record keeping.

CONFLICT BETWEEN PSYCHOLOGY LAW AND PSYCHOTHERAPY LAW

John Schweitzer, Legal Counsel, shared with the Section information regarding the conflict between the psychology law and the psychotherapy law. Due to Act 80, now the language between these two are in conflict. Mr. Schweitzer recommended a legislative change to the Section. The Section requested Jack Zwieg and John Schweitzer to clarify items in the language that are not psychology related and provide it to the Section at the November meeting. Mr. Schweitzer will contact the Psychology Board on their opinion on this language for the Section.

DISTANCE LEARNING FOR TRAINING CERTIFICATES UPPER IOWA TO PRESENT COURSE WORK FOR APPROVAL

The Section asked what evaluation of skills and techniques Upper Iowa uses and they provided the templates of the method for courses at today's meeting.

MOTION: Jennifer Borup moved, seconded by Douglas Knight, to accept the evaluation pieces and course templates from Upper Iowa, the Human Services I and II and that the final approval is contingent upon Jennifer Borup's review of course contents. Motion carried unanimously.

Upper Iowa will present distance learning for the training certificate at the next Section meeting scheduled for November 2003.

PROCESS FOR PRE-APPROVING TRAINING CERTIFICATE INTERNSHIPS

The Section discussed with Jan Neitzel and P.J. Monson the process for pre-approving training certificates internships to clarify for them any questions they had on this process. There was no action needed by the Section at this time.

HOW TO VERIFY 10 HOURS OF WISCONSIN STATEWIDE AUTOMATED CHILD WELFARE INFORMATION SYSTEM (WSACWIS) TRAINING FOR CONTINUING EDUCATION HOURS

The Section discussed at length and took the following action.

MOTION: Jennifer Borup moved, seconded by Douglas Knight, that the individual's supervisor will submit documentation that the supervisor has taken 10 hours of WSACWIS training and this is a one time 10 hour CEH opportunity. Motion carried unanimously.

CORRESPONDENCE FROM UNIVERSITY OF WISCONSIN – OSHKOSH JUDY MARTIN REGARDING COLLABORATIVE COURSES

The Section discussed with John Schweitzer, Legal Counsel, regarding the correspondence from Judy Martin regarding the MSW courses being offered. The Section took the following action.

MOTION: Jennifer Borup moved, seconded by Crystal Berg, that the UW-Oshkosh and UW-Green Bay course 735, Child Welfare, is approved as a clinical concentration course. Motion carried unanimously.

CORRESPONDENCE FROM MICHELE M. MATTER JOME REGARDING CONTINUING EDUCATION WAIVER

The Section reviewed and discussed the correspondence received from Ms. Matter Jome regarding a continuing education waiver. The Section took the following action.

MOTION: Jennifer Borup moved, seconded by Douglas Knight, to grant Michele M. Matter Jome, MSW 20 CEH's and for Kimberly Nania to send a letter recommending her to contact Joanne Barndt for the information on additional 10 CEH credits with no requirement for Ethics and Boundaries. Motion carried unanimously.

CORRESPONDENCE REGARDING REQUEST FOR SPEAKER TO PRESENT AT UW-GREEN BAY REGARDING PROCESS OF LICENSURE

The Section discussed who to recommend from the Section as a speaker to present at the UW-Green Bay regarding the topic of the process of licensure. The Section took the following action.

MOTION: Douglas Knight moved, seconded by Jennifer Borup, to approve George Kamps to present at UW-Green Bay regarding the process of licensure. Motion carried unanimously.

TRAINING CERTIFICATE COURSES FROM WESTERN WISCONSIN TECHNICAL COLLEGE (WWTC) REGARDING MINNESOTA JENNIFER BORUP

Jennifer Borup shared with the Section that Winona, Minnesota does not accept technical school courses. No action required.

AD-HOC COMMITTEE REPORT(S) GEORGE KAMPS

George Kamps reported to the Section that the Clinical Ad-Hoc Committee held a teleconference on October 20, 2003. The Committee reviewed a draft form created by Jennifer Borup titled "Verification of Clinical Field Placement for Social Work Licensure". The use of this form is to ensure students placed in a clinical setting are getting the experience or exposure to areas they need for licensure. This form will be filled out by their supervisor at the facility of placement and it is the student's responsibility to ensure this is done and to maintain a copy for their own records.

MOTION: Crystal Berg moved, seconded by Jennifer Borup, to approve the form with changes indicated at today's meeting. Motion carried unanimously.

The Section discussed who to invite to a meeting regarding clinical employment. The Section would like to start with CSP Programs (i.e. Dane County Mental Health) to come to the first meeting scheduled for 2004 and allow time for discussion and information exchange. The Section will identify the key issues and then decide who else to invite. The Section will begin gathering information and put this aside for future consideration.

The Section expressed a concern that social workers are not keeping adequate records. The Section is aware that the Record keeping Committee is finished and rules are going before the MFTPCSW Joint Board for review and approval. At this time, the Section will wait to take any further action.

WHO TO INVITE FOR FACULTY FROM ALL SCHOOLS

The Section discussed who to invite to their November meeting and would like faculty from all three social work schools and to extend a personal invitation to Bill Heis, Joanne Barndt, Alan Hub and Judy Martin to attend and share information regarding what are future trends and educational needs for social workers.

SCREENING PANEL REPORT

Crystal Berg reported the Screening Panel met and screened four cases, two were opened, one was not opened, and one needed more information.

REVIEW OF CORRESPONDENCE AND PHONE INQUIRIES RECEIVED BY LEGAL COUNSEL

John Schweitzer, Legal Counsel informed the Board there were no correspondence or phone inquiries received this month.

SPEAKING ENGAGEMENT REQUESTS

Jennifer Borup informed the Section that WSSA has placed a request for an individual come to speak at their conference on the licensure issue. After a brief discussion, Jennifer Borup will verify with WSSA that someone from the Department will come to the WSSA conference scheduled for June 16-17, 2004.

INFORMATIONAL ITEMS

ASSOCIATION OF SOCIAL WORK BOARDS (ASWB) CANDIDATES INFORMATIONAL FOR NOVEMBER ELECTION

Noted.

VISITOR COMMENTS

Cornelia Gordon-Hempe sits on the ASWB Education Committee and they are now seeing quite a bit of distance learning coming up. The Social Work Section now allows up to sixteen hours for distance education and they may want to think about how to handle distance learning and participation in chat rooms. Some things to consider are 1) the title of the chat room course and 2) setting a limit for time allowed for chat rooms, etc. The Section will look at placing this issue on their first 2004 meeting.

Marc Herstand shared his concerns surrounding the AODA taskforce issues such as having a working definition of specialty and the two department secretaries meeting and come to an agreement. Mr. Herstand also brought forth a concern about the length of time it is taking to fill the vacancy on of the Section and if there is a decision to have less meetings for the Social Work Section, how will this affect appeals, turndowns, and other actions of discipline.

The Section noted the concerns expressed at today's meeting.

ADJOURN TO CLOSED SESSION

MOTION: Crystal Berg moved, seconded by Douglas Knight, to adjourn to closed session pursuant to Wisconsin Statutes 29.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on administrative warnings; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Crystal Berg-yes; Jennifer Borup-yes; George Kamps-yes, Douglas Knight-yes. Motion carried unanimously.

Open Session recessed at 2:00 p.m.

RECONVENE INTO OPEN SESSION

MOTION: Jennifer Borup moved, seconded by Crystal Berg, to reconvene into Open Session. Motion carried unanimously.

Open Session reconvened at 2:18 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

APPLICATION REVIEW

Applications were reviewed by the Section at a separate meeting on September 23, 2003 with Jan Neitzel.

MOTION: Jennifer Borup moved, seconded by Crystal Berg, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

CLINICAL LEVEL REVIEW

Arnett Kimberly-exam-final denial
Below Barbara-exam-denied
Brabant, Dawn-exam-denied
Delwiche, Joni-exam-denied
Hirsch, Michelle-exam-approved
Kunicki, Joan-exam-more information requested
McLeod, Rebecca-licensure-approved

SWTC

Abitz, Janet-experience-denied
Ball, Jennifer-experience-approved
Crooks, Susan-degree-denied
Foley, Christine-experience-approved
Jarzynski, Lori-experience plan-approved
Kunde, Daniel-courses-denied
Martinez, Valerie-experience-approved
Odwazny, Wendy-experience-approved
Schoessow, Rachel-experience-approved
Trumm, Lisa-experience-approved
Wilcox, Tammy-experience-approved
Wing, Martha-experience-approved
Wolf, Melissa-experience-denied

DIVISION OF ENFORCEMENT - CASE STATUS REPORT

MOTION: Crystal Berg moved, seconded by Jennifer Borup, to close case **02 SOC 027** for no violation. Motion carried unanimously.

MOTION: Crystal Berg moved, seconded by Jennifer Borup, to close case **03 SOC 014** for no violation. Motion carried unanimously.

OTHER SECTION BUSINESS

None.

ADJOURNMENT

MOTION: Douglas Knight moved, seconded by Crystal Berg, to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 2:45 p.m.